

# Withdrawing money from your Business Savings account

Before you complete this form, please see how Nationwide uses your information by visiting [nationwide.co.uk/privacy](http://nationwide.co.uk/privacy)

**Please ensure that this form is completed in accordance with your signature mandate.**

**You'll need to have a nominated account set up before you can make any withdrawals.**

To make a withdrawal from your Business Savings account to your nominated account please complete, sign and return this form to us either via;

**Post:** FREEPOST NATIONWIDE BUSINESS SAVINGS TEAM (No further address details are needed, just write this in CAPITAL LETTERS)

**Email:** [BusinessSavingsOperations@nationwide.co.uk](mailto:BusinessSavingsOperations@nationwide.co.uk) (email a scanned PDF copy of the signed and completed form)

**Fax:** 01604 852 810

**Processing times**

- If we receive your payment instruction before 3pm on a working day, your funds will be sent on the same day. If we receive your payment instruction after 3pm on a working day, you will receive your funds by the end of the next working day.

**Section 1: Tell us which Nationwide Business Savings account you want to make a withdrawal from**

Business/Organisation name:

Your Business Savings account number: \*\*\*\*  (last 4 digits only)

**Section 2: Tell us how much money you want to withdraw and when**

Withdraw **all** funds inc. interest and close the account:  (tick here),

**or**  
Amount to withdraw:  £  £  £  £  £  £  £  P  P

(You'll need to leave at least £1 in your account for it to stay open)

Date funds to be sent:  D  D /  M  M /  Y  Y  Y  Y

Reference (if applicable):

Reason for withdrawal: (Optional)

**Section 3: Tell us where you want your money sent to**

You can have your money transferred to the nominated account which you have previously advised us of, or to another Business Savings account you have with us (excludes fixed rate accounts).

Nominated account: (please tick if applicable)

**or**  
Existing account number:

**Section 4: Your signatures (complete by hand)**

Please sign this form in line with your existing account mandate. If you have more than four authorised signatories, please print another copy of this form.

I/We the authorised signatories give our authority for the above withdrawal to be made.

	First Authorised Signatory	Second Authorised Signatory	Third Authorised Signatory	Fourth Authorised Signatory
Name				
Signed				

**FOR OFFICE USE ONLY**

TYPE	SIGNATURES	MANDATE	KEYED BY	DATE	LETTER NO	CHECKED

**We're here if you need us**

If you've got any questions you can talk to a member of the Nationwide Business Savings team by calling us on **0800 66 55 11**. We're here to help Monday to Friday, from 9am to 5pm, except bank holidays. We can send you documents in Braille, large print or as an audio recording. Just let us know by calling **0800 66 55 11** or emailing us at [BusinessSavings@nationwide.co.uk](mailto:BusinessSavings@nationwide.co.uk)